



# Utah Transit Authority

## Board of Trustees

### REGULAR MEETING AGENDA

669 West 200 South  
Salt Lake City, UT 84101

---

**Wednesday, March 12, 2025**

**9:00 AM**

**FrontLines Headquarters**

---

The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) 669 W. 200 S., Salt Lake City, Utah.

**For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.**

1. **Call to Order and Opening Remarks** Chair Carlton Christensen
2. **Pledge of Allegiance** Chair Carlton Christensen
3. **Safety First Minute** Patrick Preusser
4. **Public Comment** Chair Carlton Christensen
5. **Consent** Chair Carlton Christensen
  - a. Approval of February 26, 2025, Board Meeting Minutes
6. **Reports**
  - a. Legislative Session Review Adam Gardiner
  - b. Executive Director Report Jay Fox
    - Continuous Improvement Excellence Award - Vanpool
    - Emergency Approval of Equipment Contract by Executive Director
  - c. Strategic Plan Minute: Achieving Organizational Excellence through Strategy Deployment Jay Fox
  - d. Financial Report - January 2025 Viola Miller  
Brad Armstrong
7. **Contracts, Disbursements and Grants**
  - a. Contract: Operator Uniforms (Skaggs Companies, Inc.) Kayleigh Hammerschmid
  - b. Contract: Jordan River Rail Service Center - Truck Shop Wheel Press (MAE-Eitel, Inc.) Kyle Stockley

- c. Pre-Procurements Todd Mills
  - Light Rail Vehicle 1122 Accident Repair

**8. Discussion Items**

- a. 2024 Continuous Improvement Team Highlights Alisha Garrett  
Richard Murray

**9. Other Business**

Chair Carlton Christensen

- a. Next Meeting: Wednesday, March 26th, 2025 at 9:00 a.m.

**10. Closed Session**

Chair Carlton Christensen

- a. Strategy Session to Discuss:
  - The Purchase, Exchange, or Lease of Real Property or to Discuss a Proposed Development Agreement, Project Proposal, or Financing Proposal in Accordance with Utah Code 52-4-205(1)(d)
  - The Sale of Real Property in Accordance with Utah Code 52-4-205(1)(e)

**11. Open Session**

Chair Carlton Christensen

**12. Adjourn**

Chair Carlton Christensen

**Meeting Information:**

- Special Accommodation: Information related to this meeting is available in alternate format upon request by contacting [adacompliance@rideuta.com](mailto:adacompliance@rideuta.com) or (801) 287-3536. Request for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting portal link on the UTA Public Meeting Portal - <https://rideuta.legistar.com/Calendar.aspx>
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting below.
  - o Use this link - [https://rideuta.zoom.us/webinar/register/WN\\_MWPCn8aXRFO62lJH33EXCw](https://rideuta.zoom.us/webinar/register/WN_MWPCn8aXRFO62lJH33EXCw) and follow the instructions to register for the meeting (you will need to provide your name and email address).
  - o Sign on to the Zoom meeting through the URL provided after registering
  - o Sign on 5 minutes prior to the meeting start time.
  - o Use the "raise hand" function in Zoom to indicate you would like to make a comment.
  - o Comments are limited to 3 minutes per commenter (one person's time may not be combined with another person's time).
  - o Distribution of handouts or other materials to meeting participants or attendees is not allowed .
  - o To support a respectful meeting environment, actions or words that disrupt the meeting, intimidate other participants, obstruct the view or hearing of others, or may cause safety concerns are not allowed .
- Public Comment may also be given through alternate means. See instructions below .
  - o Comment online at <https://www.rideuta.com/Board-of-Trustees>

- o Comment via email at [boardoftrustees@rideuta.com](mailto:boardoftrustees@rideuta.com)
  - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – specify that your comment is for the board meeting.
  - o Comments submitted before 2:00 p.m. on Tuesday, March 11th will be distributed to board members prior to the meeting and added to the public record.
- Meetings are audio and video recorded and live-streamed
  - Members of the Board of Trustees and meeting presenters will participate in person, however trustees may join electronically as needed with 24 hours advance notice.
  - Motions, including final actions, may be taken in relation to any topic listed on the agenda.